

### **HUMAN CONCERN INTERNATIONAL**

## **Financial Statements**

For the year ended March 31, 2012





# Human Concern International Financial Statements

For the year ended March 31, 2012

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### **Independent Auditor's Report**

#### To the Members of Human Concern International

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Human Concern International, which comprise the statement of financial position as at March 31, 2012 and the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis of our qualified audit opinion.

(continued next page)





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### **Independent Auditor's Report**

#### (continued)

#### Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from donations and fundraising the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization. Our audit opinion on the financial statements for the year ended March 31, 2011 was also qualified because of the possible effects of this limitation in scope. Therefore we were not able to determine whether any adjustments might be necessary to donations and fundraising revenues, excess of revenue over expenses for the years ended March 31, 2012 and 2011, assets as at March 31, 2012 and 2011, and net assets at both the beginning and end of the March 31, 2012 and 2011 years.

#### Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion Paragraph, the financial statements present fairly, in all material respects, the financial position of Human Concern International as at March 31, 2012, and its results of operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

#### **Report on Other Legal and Regulatory Requirements**

As required by the Canada Corporations Act, we report that, in our opinion, Canadian generally accepted accounting principles have been applied on a basis consistent with that of the preceding year.

Chartered Accountants, Licensed Public Accountants

Collins Barrow Ottawa LLP

September 29, 2012

Ottawa, Ontario



## **Human Concern International Statement of Financial Position**

March 31		2012	2011
Assets			
Current Cash (Note 1) Accounts receivable (Note 2) Prepaid expenses	\$	4,779,725 23,723 9,254	\$ 2,758,619 21,809 10,678
		4,812,702	2,791,106
Investments (Note 3)		321,733	329,454
Capital assets (Note 4)		333,748	348,536
	\$	5,468,183	\$ 3,469,096
Liabilities and Net Assets			
Current Accounts payable and accrued liabilities Deferred contributions (Note 5)	\$	42,192 4,699,195	\$ 28,856 2,594,011
		4,741,387	2,622,867
Net assets  Net assets internally restricted for capital assets (Note 4)  Net assets restricted for endowment purposes  Undistributed net assets	_	333,748 6,000 387,048	348,536 - 497,693
	_	726,796	846,229
	\$	5,468,183	\$ 3,469,096
On behalf of the Board:			
Director			
Director			

# **Human Concern International Statement of Changes in Net Assets**

For the year ended March 31

2012

2011

	R	nternally estricted or Capital Assets	End	dowment	Und	listributed	Total	Total
Balance, beginning of year	\$	348,536	\$	-	\$	497,693	\$ 846,229	\$ 846,106
Excess (deficiency) of revenue over expenses for the year		(21,726)		-		(103,707)	(125,433)	123
Endowment contributions		-		6,000		-	6,000	-
Investment in capital assets		6,938		-		(6,938)	-	_
Balance, end of year	\$	333,748	\$	6,000	\$	387,048	\$ 726,796	\$ 846,229

# Human Concern International Statement of Operations

For the year ended March 31	2012	2011
Revenue		
Donations (Note 6)	\$ 7,877,143	\$ 6,662,187
Rental Income	27,515	26,735
Gain (loss) on foreign exchange	1,989	(10,821)
Investment Income	3,500	7,908
Other	3,459	10,515
Loss on disposal of investments	(2,045)	-
Unrealized investment gain (loss)	(15,063)	27,608
	7,896,498	6,724,132
Donations disbursed (Schedule and Note 6)	7,292,796	6,059,474
	603,702	664,658
		331,555
Expenses		
Amortization	21,726	21,874
Audit fees	7,000	6,500
Bad debt expense	6,054	-
Bank charges	54,190	43,731
Dues and subscriptions	530	230
Equipment leases	11,685	6,855
Fundraising and promotion	334,667	337,920
Insurance	12,022	8,899
Legal and consulting fees	2,983	4,583
Meetings and workshops	12,271	10,750
Office administration	208,810	164,225
Property taxes	2,862	4,691
Repairs and maintenance	21,411	16,833
Telephone and communications	10,650	13,416
Travel	-	895
Utilities	22,274	23,133
	729,135	664,535
Excess (deficiency) of revenue over expenses for the year	\$ (125,433)	\$ 123

# Human Concern International Statement of Cash Flows

For the year ended March 31		2012	2011
Cash flows from operating activities  Excess (deficiency) of revenue over			
expenses for the year	\$	(125,433)	\$ 123
Adjustments for Amortization		21,726	21,874
Changes in non each working conital items		(103,707)	21,997
Changes in non-cash working capital items Accounts receivable Prepaid expenses Accounts payable and accrued liabilities Deferred revenue		(1,914) 1,424 13,336 2,105,184	(9,751) (1,686) 4,876 1,737,222
	_	2,014,323	1,752,658
Cash flows from investing activities Purchase of capital assets Net decrease in short-term investments Receipt of endowment contribution		(6,938) 7,721 6,000	(25,167) (35,516)
	_	6,783	(60,683)
Increase in cash during the year		2,021,106	1,691,975
Cash, beginning of year		2,758,619	1,066,644
Cash, end of year	\$	4,779,725	\$ 2,758,619

## Human Concern International Summary of Significant Accounting Policies

#### March 31, 2012

#### **Nature of Business**

Human Concern International is an international humanitarian organization raising and distributing funds to help relief victims in thirdworld countries. The organization is incorporated under the Canada Corporations Act as a not-for-profit organization, is a registered charity and is exempt from income taxes under the Income Tax Act.

There are separately incorporated not-for-profit entities in Pakistan and Lebanon that operate under the name "Human Concern International". The corporation uses these entities as agents and project managers for donations disbursed. These financial statements do not include the assets, liabilities, net assets, revenue and expenses of these foreign entities.

#### **Financial Instruments**

The organization has opted to disclose and present financial instruments under the Canadian Institute of Chartered Accountants (CICA) Handbook Section 3861, Financial Instruments - Disclosure and Presentation in these financial statements. The accounting standards for financial instruments require that financial assets and financial liabilities be classified according to their characteristics, management's intentions, or the choice of category in certain circumstances. Financial assets must be classified as either held-for-trading, held-to-maturity, available-for-sale or loans and receivables. Financial liabilities must be classified as held-fortrading or other liabilities. When initially recognized, financial assets and financial liabilities are recorded at fair value. In subsequent periods, financial assets and financial liabilities classified as held-for-trading and financial assets classified as available-for-sale will be measured at fair value. Gains or losses arising from a change in the fair value of financial assets and financial liabilities classified as held-for-trading are recognized in operations as they occur.

Changes in the fair value of available-for-sale financial assets are recorded as a direct increase or decrease in net assets until realized or there has been a decline in value that is considered other than temporary in which case the loss will be recognized in operations. Items that are classified in the following categories will be measured at amortized cost using the effective interest method with gains or losses recognized in operations when realized or there has been a decline in value that is other than temporary. These categories are loans and receivables, investments held-to-maturity and other liabilities.

The organization's financial instruments consist of cash, accounts receivable, investments and accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest or credit risks arising from these financial instruments.

Cash is classified as held-for-trading and carried at fair value. Investments are classified as held-for-trading and are recorded at fair value based on brokers' statements.

### Human Concern International Summary of Significant Accounting Policies

#### March 31, 2012

	<b>Financial</b>	Instruments
--	------------------	-------------

(continued)

Accounts receivable are classified as loans and receivables, and accounts payable and accrued liabilities are classified as other liabilities. All are carried at amortized cost which is equivalent to their fair values given their short-term maturities, unless otherwise noted.

#### Financial Risk Management

The organization manages its investment portfolio to earn dividend income and invests only in low risk investments. The organization is not involved in any hedging relationships through its operations and does not hold or use any derivative financial instruments for trading purposes.

#### **Capital Assets**

Capital assets are recorded at cost. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

Building 30 years straight-line basis
Building improvements 5 years straight-line basis
Computer equipment 3 years straight-line basis
Furniture and equipment 5 years straight-line basis

#### **Revenue Recognition**

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Endowment contributions are recognized as direct increases in net assets. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted investment income is recognized as revenue when earned. Investment income earned on endowments is unrestricted. Fair value changes for investments are recorded as investment income or loss and recognized as revenue or expense in the statement of operations.

#### **Foreign Currency**

Transactions during the year in U.S. dollars have been converted in the accounts to Canadian dollars at the exchange rate effective on the transaction date. All monetary assets in U.S. dollars have been converted to Canadian dollars at the exchange rates in effect at March 31, 2012. Losses resulting therefrom are included in the determination of excess of revenue over expenses for the year.

#### **Donated Services**

The work of the organization is dependent on the voluntary service of many individuals. Since these services are not normally purchased by the organization and because of the difficulty of determining their fair value, donated services are not recognized in these financial statements.

#### **Donations in Kind**

Donations received in kind are recorded at fair market value, as agreed upon by donors and management. When the supplies donated are distributed, they are recorded as donations disbursed at equivalent value.

## **Human Concern International Summary of Significant Accounting Policies**

#### March 31, 2012

Internally	Restricted
for Capita	I Assets

Net assets internally restricted for capital assets represents net assets that have been used to purchase capital assets.

Restricted for Endowment Net assets restricted for endowment purposes are subject to externally imposed restrictions stipulating that the resources be maintained permanently.

#### **Undistributed Net Assets**

Undistributed net assets represent unspent non-designated contributions accumulated over the life of the organization.

#### **Future Changes in Accounting Standards**

The CICA has announced that for years beginning on or after January 1, 2012 Canadian private sector not-for-profit organizations (i.e. those not controlled by government entities) will have a new financial reporting framework and that early adoption will be permitted.

For organizations that adopt the new not-for-profit standards the existing not-for-profit accounting standards will remain, supplemented by the new private enterprise standards. The new private enterprise standards include recognition, measurement and presentation changes and simplifications in many areas as well as reduced required disclosures in the financial statements.

The organization expects to adopt the new not-for profit standards and further expects that there will be no material impact on the organization's financial statements of doing so.

## **Human Concern International Notes to Financial Statements**

#### March 31, 2012

#### 1. Cash

The organization's bank accounts are held at one chartered bank. Bank balances include \$104,789 (2011 - \$313,032) denominated in U.S. dollars.

#### 2. Accounts Receivable

	 2012	2011
GST/HST receivable Other	\$ 23,473 250	\$ 15,755 6,054
	\$ 23,723	\$ 21,809

#### 3. Investments

	 2012	2011
Islamic Co-operative Housing Corporation Ltd. Investia Financial Investors Group BMO Nesbitt Burns	\$ 92,480 49,233 116,632 63,388	\$ 88,980 54,374 130,890 55,210
	\$ 321,733	\$ 329,454

The organization's investments with Investia Financial, Investors Group and BMO Nesbitt Burns consists of units in various mutual funds. During the year, there were additions of \$6,000 with disposals of \$2,047.

There is no quoted market value for the shares in the Islamic Co-operative Housing Corporation Ltd. therefore this investment is recorded at cost plus accumulated invested dividends.

## **Human Concern International Notes to Financial Statements**

#### March 31, 2012

#### 4. Capital Assets

	_			2012			2011
		Cost	 cumulated nortization	Net Book Value	Cost	 ccumulated mortization	Net Book Value
Land Building Building	\$	200,000 306,117	\$ - 193,488	\$ 200,000 112,629	\$ 200,000 306,117	\$ 183,284	\$ 200,000 122,833
improvements Computer equipment		19,617 73,242	14,281 70,138	5,336 3,104	19,617 69,607	10,358 66,886	9,259 2,721
Furniture and equipment Vehicle		44,843 15,442	41,430 6,176	3,413 9,266	41,540 15,442	40,171 3,088	1,369 12,354
	\$	659,261	\$ 325,513	\$ 333,748	\$ 652,323	\$ 303,787	\$ 348,536

#### 5. **Deferred Contributions**

Deferred contributions represent amounts received during the year restricted for specific projects that will be spent in the subsequent year.

B	Balance eginning of Year		Additions		Transfer to Revenue		Balance End of Year
\$	2,091,846	\$	-	\$	(432,340)	\$	1,659,506
	101,457		-		(101,457)		-
	257,824		-		(127,007)		130,817
	-		248,841		(108,881)		139,960
	78,503		-		(73,671)		4,832
	-		3,167,014		(751,014)		2,416,000
	-		824,501		(476,421)		348,080
	36,537		-		(36,537)		-
	27,844		-		(27,844)		-
\$	2,594,011	\$	4,240,356	\$	(2,135,172)	\$	4,699,195
	\$	\$ 2,091,846 101,457 257,824 - 78,503 - 36,537 27,844	\$ 2,091,846 \$ 101,457	Beginning of Year         Additions           \$ 2,091,846         \$ -           101,457         -           257,824         -           -         248,841           78,503         -           -         3,167,014           -         824,501           36,537         -           27,844         -	Beginning of Year       Additions         \$ 2,091,846       \$ - \$ 101,457         257,824       - 248,841         -78,503       - 3,167,014         - 824,501       33,537         27,844       248,841	Beginning of Year         Additions         Transfer to Revenue           \$ 2,091,846         -         \$ (432,340)           101,457         -         (101,457)           257,824         -         (127,007)           -         248,841         (108,881)           78,503         -         (73,671)           -         3,167,014         (751,014)           -         824,501         (476,421)           36,537         -         (36,537)           27,844         -         (27,844)	Beginning of Year         Additions         Transfer to Revenue           \$ 2,091,846         \$ -         \$ (432,340)         \$ 101,457           257,824         -         (101,457)           -         248,841         (108,881)           78,503         -         (73,671)           -         3,167,014         (751,014)           -         824,501         (476,421)           36,537         -         (36,537)           27,844         -         (27,844)

#### 6. Non-Cash Donations

Donation receipts and donations disbursed include \$2,331,119 of donations received in kind. The goods received were valued at amounts agreed upon between the donors and management as being the fair market value of the goods, and the subsequent disbursement of the goods was recorded at the same value.

## Human Concern International Notes to Financial Statements

#### March 31, 2012

#### 7. Commitments

The organization has leased office equipment through various operating leases that will expire between September 2012 and October 2015.

The minimum annual lease payments for the next four years are as follows:

2013	5,856
2014	1,398
2015	1,398
2016	699

#### 8. Capital Disclosures

The organization defines capital as its undistributed net assets and the organization's objectives when managing capital are to maintain flexibility between:

- a) enabling it to operate efficiently;
- b) providing liquidity and access to net assets for contribution opportunities; and
- c) generating predictable cash flows for the continuing operations of the organization.

The organization manages the capital structure and makes adjustments to it in light of changes in the economic conditions and the risk characteristics of the underlying assets. The Board of Directors does not establish quantitative return on capital criteria; but rather promotes year over year sustainable surpluses in order to maintain operations. The organization is not subject to any externally imposed capital requirements.

# **Human Concern International Schedule of Donations Disbursed**

For the year ended March 31		2012		2011	
			•		
Afghanistan - Projects and Relief Assistance	\$	138,796	\$	115,283	
Bangladesh - Projects and Relief Assistance		90,798		123,648	
Bosnia - Projects and Relief Assistance		25,766		11,978	
Chile- Projects and Relief Assistance		-		4,117	
Chechnya - Projects and Relief Assistance		-		5,216	
Eritrea - Projects and Relief Assistance		400		-	
Ethiopia - Projects and Relief Assistance		6,755		12,436	
Egypt - Projects and Relief Assistance		41,407		22,260	
Guyana & Caribbean - Projects and Relief Assistance		179,972		155,876	
Haiti - Projects and Relief Assistance		117,230		654,032	
India - Projects and Relief Assistance		453,032		286,138	
Indonesia - Projects and Relief Assistance		15,298		35,077	
Iraq - Projects and Relief Assistance		13,000		17,247	
Japan - Projects and Relief Assistance		13,256		-	
Jordan - Projects and Relief Assistance		6,000		-	
Kashmir - Projects and Relief Assistance		167,425		118,209	
Kyrgystan - Projects and Relief Assistance		6,131		-	
Kenya - Projects and Relief Assistance		114,819		44,825	
Kosovo - Projects and Relief Assistance		-		2,086	
Lebanon - Projects and Relief Assistance		162,340		117,876	
Libya - Projects and Relief Assistance		109,151		20,057	
Myanmar - Projects and Relief Assistance		-		2,086	
Morocco - Projects and Relief Assistance		23,940		290,451	
Pakistan - Projects and Relief Assistance		153,190		1,101,234	
Pakistan Flood Victims- Projects and Relief Assistance		548,257		568,235	
Palestine - Projects and Relief Assistance		119,692		304,273	
Somalia - Projects and Relief Assistance		1,469,874		1,045,215	
Sri-Lanka - Projects and Relief Assistance		22,583		25,592	
Sudan - Projects and Relief Assistance		96,671		50,438	
Syria - Projects and Relief Assistance		477,421		-	
Tunisia - Projects and Relief Assistance		1,801,647		137,705	
Turkey - Projects and Relief Assistance		20,746		6,175	
Yemen- Projects and Relief Assistance		, -		1,250	
Higher Education Literacy Program		6,840		5,658	
Public Education Program		20,310		6,254	
Child Sponsorship Program		801,284		702,390	
		, <b></b> -		,	

# **Human Concern International Schedule of Donations Disbursed**

For the year ended March 31	2012	2011
Canada Relief Fund and Local Education Projects	41,389	46,220
Food Bank - BC Canada	10,423	-
Social Assistance - Canada	11,907	16,401
Social Assistance - USA	5,046	3,536
	\$ 7,292,796	\$ 6,059,474